

NOTICE

Notice is hereby given that the 22nd Annual General Meeting of the Members of Medi Assist Insurance TPA Private Limited will be held on Friday i.e. the 19th day of November, 2021 at 10:00 Hrs. at its Registered office of the Company situated at Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore - 560 029 to transact the following business at a shorter notice:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements for the Financial Year ended 31st March, 2021 together with Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Satish Gidugu (DIN: 06643677) Non - Executive, who retires by rotation and being eligible offers himself for re-appointment.

“**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions, if any, of the Companies Act, 2013, and the Rules made thereunder, Mr. Satish Gidugu (DIN: 06643677), Non - Executive Director in the Company, who retires by rotation and being eligible offers himself for re-appointment, be and is hereby re-appointed as a Non - Executive Director of the Company liable to retire by rotation.”

SPECIAL BUSINESS

3. **To approve revision in remuneration payable to Mr. Nikhil Chopra, Whole – Time Director of the Company.**

To consider and if thought fit to pass with or without modification the following resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Section 196, 197, 198 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule V, Companies (Appointment And Remuneration) Rules, 2014 (including any statutory modification(s) or re-enactment thereof) (‘the Act’), the articles of association of the Company and the approval of Board vide resolution dated July 3, 2021, consent of the members of the Company be and is hereby accorded for the revision in remuneration of Mr. Nikhil Chopra, Whole Time Director of the Company by 15% i.e. [REDACTED]

[REDACTED] w.e.f. July 1, 2021 and all other terms and conditions of his employment remains the same for the remaining period of his tenure of appointment.



Medi Assist Insurance TPA Private Limited

CIN - U85199KA1999PTC025676

Registered Office : Tower “D”, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bengaluru – 560 029

Phone : +91-80-4969 8000 Email : info@mediassist.in

Web : www.mediassisttpa.in

RESOLVED FURTHER THAT any one Director or Ms. Suchitra Krishnakumar, Company Secretary of the Company be and are hereby severally authorized to do all such acts deeds, matters and things as may be necessary to give effect to the said resolution and also file necessary forms with the Registrar of Companies, Karnataka.”

**By order of the Board of Directors
For Medi Assist Insurance TPA Private Limited**



**Suchitra Krishnakumar,
Company Secretary
Membership No. ACS - 29245**



Place : Bangalore

Date : November 16, 2021

Notes:

- A Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and a proxy need not be member. A person can act as a proxy on behalf of members not exceeding 50 (Fifty) and holding in the aggregate not more than 10% of the total share capital of the company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the company carrying voting rights, then such proxy shall not act as a proxy for any other person or member.

The instruments of form in order to be effective should be deposited at the registered office of the company, duly completed and signed not less than 48 Hrs. before the commencement of the meeting. A proxy form (MGT-11) is sent herewith.

- The meeting is being convened at shorter notice by virtue of the proviso to section 101(1) of the Companies Act, 2013
- The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the Members at the AGM.
- The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members at the AGM.
- All documents referred to in the notice or in the accompanying explanatory statement are available for inspection by members on all working days, except Sundays and public holidays, during the business hours of the Company prior to the date of the Annual general meeting and will also be available for inspection at the meeting.
- The notice is being sent to all the members, whose names appeared in the register of members of the Company as on November 16, 2021.
- Participation through electronic mode is not available.
- An explanatory statement pursuant to Section 102 of the Companies Act, 2013 is attached hereto.
- Members are also requested to confirm their email ID, or otherwise notify changes in the email ID, if there is any to which the Company could forward all communications, notices and copies of accounts. Members are requested to immediately inform the Company of their change of address.



- Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the Company a certified copy of the Board resolution authorizing their representative to attend and vote on their behalf at the meeting.
- Route map of the Annual General Meeting venue, pursuant to the Secretarial Standard on General Meetings, is also annexed.

**By order of the Board of Directors
For Medi Assist Insurance TPA Private Limited**



**Suchitra Krishnakumar,
Company Secretary
Membership No. ACS - 29245**



Place : Bangalore

Date : November 16, 2021

ATTENDANCE SLIP

22ND ANNUAL GENERAL MEETING OF THE MEMBERS OF MEDI ASSIST INSURANCE TPA PRIVATE LIMITED ON FRIDAY I.E. THE 19TH DAY OF NOVEMBER, 2021 AT 10:00 HRS. AT ITS REGISTERED OFFICE AT TOWER D, 4TH FLOOR, IBC KNOWLEDGE PARK, 4/1, BANNERGHATTA ROAD, BANGALORE - 560 029.

CIN	U85199KA1999PTC025676
Name of the company	Medi Assist Insurance TPA Private Limited
Office	Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore – 560 029

Regd. Folio No. _____ / DP ID _____ Client Id / Ben. A/C _____ No. of shares held _____

I certify that I am a registered shareholder/proxy for the registered shareholder of the Company and hereby record my presence at the 22nd Annual General Meeting on Friday i.e. the 19th day of November, 2021 at 10:00 Hrs. at its Registered office at Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore - 560 029.

Member's/Proxy's name in Block letters

Member's/Proxy's Signature

Note: Please fill this attendance slip and hand it over at the entrance of the hall.



MGT-11

PROXY FORM

(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies
(Management and Administration) Rules, 2014

Name of the Member(s):

Registered Address :

E-mail id :

Folio No. / Client ID No.: DP ID No.....

I/ We, being the member(s) of _____ hereby appoint

1. Name :
E-mail :
Address :
Signature :

Or failing him

2. Name :
E-mail :
Address :
Signature :

Or failing him

3. Name :
E-mail :
Address :
Signature :

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 22nd Annual General Meeting of the Company held on Friday i.e. the 19th day of November, 2021 at 10:00 Hrs. at its Registered office at Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore - 560 029 and at any adjournment thereof in respect of such resolutions as are indicated below:

1. To approve the Financial Statements for the Financial Year 2020 – 2021
2. To appoint a Director in place of Mr. Satish Gidugu (DIN: 06643677), who retires by rotation and being eligible offers himself for re-appointment.
3. To approve revision in remuneration payable to Mr. Nikhil Chopra, Whole – Time Director in the Company



Signed this _____ day of _____ 2021

Affix
Revenue
Stamp

Signature of shareholder

Signature of Proxy holder(s)

NOTE: This Form in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.



ROUTE MAP

