

NOTICE

Notice is hereby given that the 21st Annual General Meeting of the Members of Medi Assist Insurance TPA Private Limited will be held on Tuesday i.e. the 6th day of October, 2020 at 10:00 Hrs. at its Registered office of the Company situated at Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore - 560 029 to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Balance Sheet as at 31st March, 2020, Profit and Loss Account for the year ended as on that date together with Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Ms. Srimathi Ranganathan (DIN: 06943067) Non - Executive, who retires by rotation and being eligible offers herself for re-appointment.

“RESOLVED THAT pursuant to the provisions of Section 152 and other applicable provisions, if any, of the Companies Act, 2013, and the Rules made thereunder, Ms. Srimathi Ranganathan (DIN: 06943067), Non - Executive Director in the Company, who retires by rotation and being eligible offers herself for re-appointment, be and is hereby re-appointed as a Non - Executive Director of the Company liable to retire by rotation.”

**By order of the Board of Directors
For Medi Assist Insurance TPA Private Limited**


**Suchitra Krishnakumar
Company Secretary**



**Membership No: A29245
Address: FF5, Ajantha Gardens,
Garden School Road, Uttarahalli Main road,
Bangalore – 560 061**

**Place : Bangalore
Date : September 07, 2020**

Medi Assist Insurance TPA Private Limited

CIN - U85199KA1999PTC025676

Registered Office : Tower “D”, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bengaluru – 560 029

Phone : +91-80-4969 8000 Email : info@mediassist.in

Web : www.mediassisttpa.in

Notes:

- A Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and a proxy need not be member. A person can act as a proxy on behalf of members not exceeding 50 (Fifty) and holding in the aggregate not more than 10% of the total share capital of the company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the company carrying voting rights, then such proxy shall not act as a proxy for any other person or member.

The instruments of form in order to be effective should be deposited at the registered office of the company, duly completed and signed not less than 48 Hrs. before the commencement of the meeting. A proxy form (MGT-11) is sent herewith.

- All documents referred to in the notice or in the accompanying explanatory statement are available for inspection by members on all working days, except Sundays and public holidays, during the business hours of the Company prior to the date of the Annual general meeting and will also be available for inspection at the meeting.
- The notice is being sent to all the members, whose names appeared in the register of members of the Company as on September 07, 2020.
- Participation through electronic mode is not available.
- An explanatory statement pursuant to Section 102 of the Companies Act, 2013 is attached hereto.
- Members are also requested to confirm their email ID, or otherwise notify changes in the email ID, if there is any to which the Company could forward all communications, notices and copies of accounts. Members are requested to immediately inform the Company of their change of address.

**By order of the Board of Directors
For Medi Assist Insurance TPA Private Limited**



**Suchitra Krishnakumar
Company Secretary
Membership No: A29245**



**Address: FF5, Ajantha Gardens,
Garden School Road, Uttarahalli Main road,
Bangalore – 560 061**

Place : Bangalore

Date : September 07, 2020

ATTENDANCE SLIP

21ST ANNUAL GENERAL MEETING OF THE MEMBERS OF MEDI ASSIST INSURANCE TPA PRIVATE LIMITED ON TUESDAY i.e. THE 6TH DAY OF OCTOBER, 2020 AT 10:00 HRS. AT ITS REGISTERED OFFICE AT TOWER D, 4TH FLOOR, IBC KNOWLEDGE PARK, 4/1, BANNERGHATTA ROAD, BANGALORE - 560 029.

CIN	U85199KA1999PTC025676
Name of the company	Medi Assist Insurance TPA Private Limited
Office	Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore – 560 029

Regd. Folio No. _____ / DP ID _____ Client Id / Ben. A/C _____ No. of shares held _____

I certify that I am a registered shareholder/proxy for the registered shareholder of the Company and hereby record my presence at the 21st Annual General Meeting on Tuesday i.e. the 6th day of October, 2020 at 10:00 Hrs. at its Registered office at Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore - 560 029.

Member's/Proxy's name in Block letters

Member's/Proxy's Signature

Note: Please fill this attendance slip and hand it over at the entrance of the hall.



MGT-11

PROXY FORM

(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies
(Management and Administration) Rules, 2014

Name of the Member(s):

Registered Address :

E-mail id :

Folio No. / Client ID No.: DP ID No.....

I/ We, being the member(s) of _____ hereby appoint

1. Name :
E-mail :
Address :
Signature :

Or failing him

2. Name :
E-mail :
Address :
Signature :

Or failing him

3. Name :
E-mail :
Address :
Signature :

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 20th Annual General Meeting of the Company held on Tuesday i.e. the 6th day of October, 2020 at 10:00 Hrs. at its Registered office at Tower D, 4th Floor, IBC Knowledge Park, 4/1, Bannerghatta Road, Bangalore - 560 029 and at any adjournment thereof in respect of such resolutions as are indicated below:

1. To approve the Financial Statements for the Financial Year 2019 – 2020
2. To appoint a Director in place of Mr. Satish Venkata Naga Gidugu (DIN: 06643677), who retires by rotation and being eligible offers himself for re-appointment.



Signed this _____ day of _____ 2020

Affix
Revenue
Stamp

Signature of shareholder

Signature of Proxy holder(s)

NOTE: This Form in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.



ROUTE MAP

